

Name of meeting: Corporate Governance and Audit Committee

Date: 12 May 2017

Title of report: Appointment of Scrutiny Co-optees for the 2017/18 municipal year

Purpose of report: To consider the allocation of Scrutiny Co-optees within the scrutiny structure for the 2017/18 municipal year.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Not applicable
Date signed off by <u>Strategic Director</u> & name	N/A
Is it also signed off by the Service Director for Finance IT and Transactional Services?	N/A
Is it also signed off by the Service Director for Governance and Commissioning Support?	Julie Muscroft 23.06.17
Cabinet member portfolio	Not applicable

Electoral wards affected: none specific

Ward councillors consulted: Not applicable

Public or private: Public

1. Summary

1.1 At the beginning of each municipal year the Overview and Scrutiny Management Committee is required to reappoint the voluntary and statutory co-optees and allocate them to panels or the co-optee pool. Voluntary co-optees serve a maximum term of four years. Statutory co-optees are nominated by the Diocese or apply in their role as a school governor. Where a co-optee is not involved in any work for a year, then that year does not count towards their service.

1.2 This year the Committee is asked to also consider future co-optee requirements and whether there is a need to recruit additional co-optees.

2. Information required to take a decision

2.1 Set out below is a table indicating the current co-optees and proposing allocations for the 2017/18 municipal year.

For the Health and Adult Social Care Scrutiny Panel continuity is important wherever possible to carry forward the knowledge gained by co-optees in the complex area of health and social care.

In respect of the Children's Scrutiny Panel, an Ad Hoc Scrutiny Panel had previously considered some of the issues that will form part of the work of the standing panel so it suggested that the voluntary co-optee who was on the Ad Hoc Panel be placed on the Children's Scrutiny Panel.

Name of co-optee / years served	Allocation in 2016/17 municipal year	Allocation in 2017/18 municipal year
Peter Bradshaw (from Jan 2015)	Health and Social Care	Health and Adults Social Care
Fatima Shah-Khan	Statutory co-optee – CAMHS Ad Hoc / OSMC for education related items	Children's
Dale O'Neill (August 2015)	Children's Services Ad Hoc	Children's
David Rigby (Sept 2015)	Health and Social Care	Health and Adults Social Care
Sharron Taylor (Sept 2015)	Health and Social Care	Health and Adults Social Care
Robert Walton	Pool	Economy and Neighbourhoods
Mark Mercer	Pool	Economy and Neighbourhoods
Kimberley Stock	Pool (Task Group work in 2012/13)	Pool
Rosa Vella	CAMHS Ad Hoc	Pool (available from Sept 2017)

2.2 During the previous municipal year the following scrutiny co-optees have had to step down for a range of personal reasons.

John Briggs
Christopher Horner
Reverend Richard Burge - statutory co-optee with 10 years service

Currently the Diocese has not nominated someone to take Reverend Burge's place.

2.3 The OSMC will note that within the existing co-optees, no one is proposed for the Corporate Scrutiny Panel. It is suggested that the panel requires people with relevant background to serve for an interim period, subject to the recruitment and training of new co-optees. Following discussions with the Chair of Scrutiny, an initial approach has been made to two former Co-optees, Linda Summers and Jeff Peers who have both indicated their willingness to serve for an additional year if this is considered an appropriate way forward. The committee is asked to consider if it wishes to appoint these former co-optees for an additional year's service on the Corporate Scrutiny Panel.

2.4 Discussions at Annual Council indicated that moving forward the Council supported a Scrutiny structure that included standing panels. Given the current numbers of co-optees it is suggested that a recruitment exercise towards the end of the year may be appropriate with a view to recruiting a small number of additional co-optees who could be trained to serve from the 2018/19 municipal year.

3. **Implications for the Council**

3.1 **Early Intervention and Prevention (EIP)**

No specific implications

3.2 **Economic Resilience (ER)**

No specific implications

3.3 **Improving Outcomes for Children**

No specific implications

3.4 **Reducing demand of services**

No specific implications

3.5 **Other (eg Legal/Financial or Human Resources)**

Scrutiny co-optees are entitled to recover the costs of travel and parking expenses, however most do not take up this entitlement.

4. **Consultees and their opinions**

Not applicable

5. **Next steps**

Subject to the decision of OSMC, co-optees will be advised of arrangements and a timetable drawn up for the recruitment of additional co-optees.

6. **Officer recommendations and reasons**

- (1) That the Management Committee agree the allocation of co-optees for the 2017/18 municipal year
- (2) That a formal letter of thanks be sent on behalf of the Committee to those co-optees who have recently stepped down from the role.
- (3) That consideration be given to undertaking a recruitment process to recruit a small number of additional voluntary co-optees.

7. **Cabinet portfolio holder's recommendations**

Not applicable

8. **Contact officer**

Penny Bunker - Governance and Democratic Engagement Manager

9. **Background Papers and History of Decisions**

Not applicable

10. **Service Director responsible**

Julie Muscroft – Services Director, Legal, Governance and Commissioning